

AN PHU CAMPUS - FEES SCHEDULE 2018-2019 School Year

	Nursery				Kindergarten				Reception
Age in Dec 2018	6 months to 2 years				3 years			4 years	5-6 years
Programme	2 Half-Days	3 Half-Days	5 Half-Days	5 Full-Days	3 Half-Days	5 Half-Days	5 Full-Days	5 Full-Days	5 Full-Days
Annual Tuition Payment: all in VND									
by ('000)	84,000	95,000	115,000	136,000	105,000	126,000	147,000	157,000	173,000
Term Tuition Payments: 70% of total fee is paid for Term 1 participation, 30% of total fee is paid for Term 2 participation									
Term 1 - ('000)	61,600	70,000	84,000	100,100	77,000	92,400	107,800	115,500	126,700
Term 2 - ('000)	26,400	30,000	36,000	42,900	33,000	39,600	46,200	49,500	54,300
Application & EAL Fees									
Application	20,000,000 VND								
English session support	N/A							33,000,000 VND - English sessions (3 times/week) for children with the need at enrolment	
Personal Liability & Accident Insurance	600,000 VND - Collecting on behalf of BIDV Ben Thanh Insurance Company Parents can provide another insurance plan to cover their child's Personal Liability and Accident at School								

Lunch Fee: Non-refundable, applicable to Programmes (B) & (C)	
	VND ('000)
Annual	22,000
Term 1	12,000
Term 2	12,000

Schedules	Tuition Fee	Time
Half Day without Lunch (A)	See fee schedule above	8:00 am - 11:30 am
Half Day with Lunch (B)	Tuition fee of program (A) + fee for 11:30 am - 12:10 pm (lunch fee equivalent)	8:00 am - 12:10 pm
Full Day (C)	See fee schedule above	8:00 am - 4:00 pm
Child care (D)	12,000,000/year, 7,000,000/term. Surcharge for late or short enrollment: additional 5%	4:00pm - 5:00pm

Payment of Tuition and Lunch Fees

Fees (Tuition and Lunch) can be paid annually or by term.

Annual payment: paid in one lump sum. Term payment: paid in 2 times.

Lunch fee: if lunch is brought from home, 25% lunch fee will be charged for meal service, snacks and dessert.

Fees	Payment Due
Annual	9 Jul 2018
Term 1	9 Jul 2018
Term 2	3 Dec 2018

Fees can be paid in cash or by bank transfer. All charges for bank transfer are to be covered by the Sender. A 10% penalty is added to any outstanding balance which is past due. Fees are not transferable. Fees are not refundable except for those conditions in the next column.

Application Fee

A non-refundable and non-transferable Application Fee must accompany each application. It has to be paid in full 20 working days before the tuition fee payment is due.

An application will not be processed until this Application Fee is received. It is paid only once for the entire enrollment.

Transportation Service Fee

Transportation service by a 16-seater van between home and school is available with a fee. Contact the Office for the update of the transportation service fee.

Withdrawal and Refund Policy: only for tuition and lunch fee with annual payment for full year participation and settled by 9 Jul 2018 or earlier.

Parents are required to fill out the Withdrawal Form one month prior to the last day of participation in the school programme. Refund will be done one month after the last participation day with the following schedule:

Last Date in School	Refund from total tuition and lunch fee paid by 9 Jul 2018
27 Aug 2018	25% of unused fee calculated on the pro-rata basis after deducting administration fee for refund.
After 27 Aug 2018	No Refund
No Refund for payment with red invoice, extended deadline or settled overdue. Administration fee for Refund: 15,000,000VND.	

Discount Policy on Fee for Siblings

For the simultaneous enrollment of two or more siblings: a discount of 10% on application and 5% on tuition is applied for the second child.

Enrolment after Start of School. Short Enrolment Minimum Enrolment at School Start. Pro-rata and Surcharge

Enrolment after the start of the year, called late enrolment; or enrolment of less than one full term, called short enrolment, will be billed on a pro-rata basis, at the Term rate and with a **surcharge**. Part of non-participation time is chargeable if it's more than 5 weeks.

Surcharge is 10% on tuition, lunch and EAL fees for late enrollment in Term 1 and for short enrollment of less than 36 weeks.

Surcharge is 15% on tuition, lunch and EAL fees for late enrolment in Term 2 and for short enrolment of less than 18 weeks. Minimum participation commitment at the start of the year is one full term - at Term 1's fee (70% of total fee) and subject to no surcharge.